

Theft Prevention Best Practices

Ongoing

If you encounter any fraud or theft:

- Call your **local police** and get a file #
- Call **Hotline** (1-800-667-1649) to create a work order
- Report the fraud / theft to GPEB (1-877-660-8850)



Lock Terminal

Prevent 'self-print' style thefts



Use the **Lock Terminal button** as a best practice to prevent 'self-print' style thefts, where fraudsters gain access to the lottery terminal and print tickets using a selection slip without the retailer knowing.

Although, the lottery terminal is behind the counter, '**locking**' the terminal will further safeguard against 'self-print' style lottery theft when the area is left unattended or if staff is otherwise occupied.

- '**Lock Terminal**' signs off the lottery terminal restricting operation and allows peripherals to remain on.
- To '**unlock**' the terminal the Login Password is required.
- Players can still use the Check-A-Ticket, watch the Player Display Unit and watch Keno draws even when the lottery terminal is locked.

Lock Display Case

Prevent Grab & Runs



Be mindful that **requests for high value lottery products**, particularly **Keno** and **Scratch & Win** tickets should **trigger caution**.

**Display case security:**

- **Close the door** on the display case and slide the bar into **locked position** after each Scratch & Win ticket sale.
- S&W display cases should not be easily accessible by outsiders or movable, ensure it is **fastened to the sales counter**.



Restrict access to Lottery tickets until payment is confirmed: Collect payment and ensure credit/debit transactions complete successfully, **BEFORE** giving the lottery ticket(s) to the customer.



Be aware of distraction techniques throughout the payment transaction observing the customer completing the payment transaction on your point of sale terminal from start to finish.