



Reporting
The Lottery
Terminal General
Terminal Report

<u>Overview</u>

<u>Change to Transaction Type Selections & Layout</u>

<u>Transaction Types Preferred Selections</u> Saved

<u>Changes to how Free Tickets Sales &</u> Commissions are reported on the GTR

Phase 2 Changes

<u>Changes to how Cash Validations &</u> Commissions are reported on the GTR

<u>Changes to how Free Ticket Validations</u> & Commissions are reported on the GTR

Daily Cash Reconciliation Guidelines

Key Contributors to Daily Cash Reconciliation Discrepancies

FAQ's





Phase 2 Enhancements - October 2, 2025



Overview:

There are three (3) updates being made to the General Terminal Report (GTR) printed from the Lottery Terminal. These updates include:

- 1. Change to Transaction Type Selections & Layout.
- 2. Preferred Transaction Types can now be saved.
- 3. Change to General Terminal Report Section Headings & Layout.

These enhancements may impact the daily Lottery operations at your location. More information will be made available as we get closer to the implementation date.





Phase 2 Enhancements – October 2, 2025



Change to Transaction Type Selections & Layout:

Changes to the selection of Transaction Types in the General Terminal Report are:

- 'Sales On Demand' and 'Sales Activations S&W' are combined under one Transaction
 Type labelled 'Sales'
- 'Free Tickets' re-labelled 'Sales FT'
- 'Validations Vouchers' re-labelled 'Vouchers Redeemed'

Original Selections & Layout:

Sales - On Demand	✓ Sales – Activations S&	W Validations- Cash Eq	✓ Validations- Voucher
✓ Cancellations	✓ Free Tickets	✓ Discounts	✓ Validations FT
Commissions	✓ Adjustments	✓ Settlements	✓ Returns
✓ Net Amount			

New Selections & Layout effective October 2:

✓ Sales	✓ Sales – FT	✓ Validations – Cash	✓ Validations - FT
Vouchers Redeem	ed V Discounts	Cancellations	✓ Adjustments
Settlements	✓ Returns	Commissions	Net Amount

2. Preferred Transaction Types Saved

Retailers' preferred Transaction Types selected for printing the General Terminal Report will now be saved and recalled for future sessions. This means Transaction Types will no longer need to be reselected each time the GTR is printed.

Note the following exception:

If the Lottery Terminal has a software update or is rebooted due to a network outage, the system may reset and default to all Transaction Types automatically being selected. In these cases, you will need to reselect your preferred Transaction Types again.







Phase 2 Enhancements – October 2, 2025

3. Changes to General Terminal Report Section Headings & Layout:

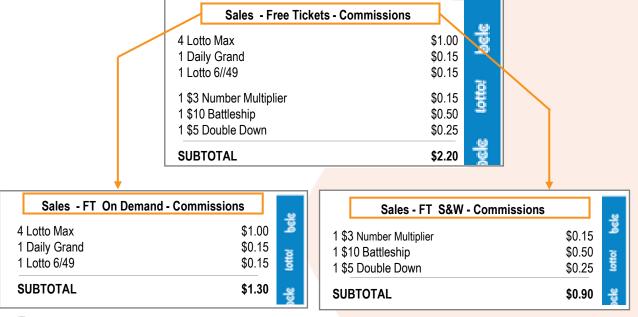
'Sales - Free Tickets' will be separated into 2 sections 'Sales - FT - On Demand' and 'Sales - FT - S&W:'



Sales - FT On Demand		
4 Lotto Max	\$20.00	Ž
1 Daily Grand	\$3.00	
1 Lotto 6/49	\$3.00	totto
SUBTOTAL	\$26.00	မ
		폏

Sales - FT S&W		
1 \$3 Number Multiplier	\$3.00	Š
1 \$10 Battleship 1 \$5 Double Down	\$10.00 \$5.00	totto
SUBTOTAL	\$18.00	ગુર

➤ 'Sales - Free Tickets - Commissions' will be separated into 2 sections 'Sales - FT On Demand - Commissions' and 'Sales - FT S&W- Commissions':



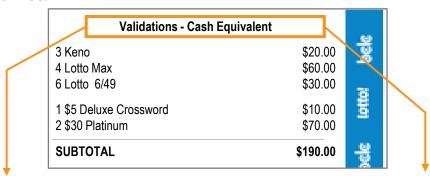






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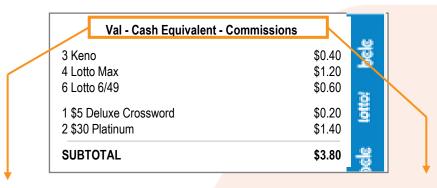
'Validations – Cash Equivalent' will be separated into 2 sections 'Val - Cash - On Demand' and 'Val - Cash - S&W':



Val - Cash On Deman	d	쏲
3 Keno	\$20.00	3
4 Lotto Max 6 Lotto 6/49	\$60.00 \$30.00	otto
SUBTOTAL	\$110.00	-8

Val - Cash S&W		မ
1 \$5 Deluxe Crossword 2 \$30 Platinum	\$10.00 \$70.00	lotto! be
SUBTOTAL	\$80.00	용

'Validations- Cash Equivalent- Commissions' will be separated into 2 sections 'Val - Cash - On Demand - Commissions' and 'Val - Cash - S&W - Commissions':



Val - Cash On Demand	- Commissions	
3 Keno	\$0.40	3
4 Lotto Max	\$1.20	
6 Lotto	\$0.60	3
SUBTOTAL	\$2.20	9
		-

Val - Cash -S&W - Commissions		မ
1 \$5 Deluxe Crossword 2 \$30 Platinum	\$0.20 \$1.40	totto! be
SUBTOTAL	\$1.60	왕







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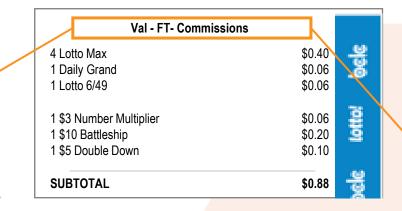
'Validations – Free Tickets' will be separated into 2 sections 'Val - FT - On Demand' and 'Val - FT - S&W':



Val - FT On Demand		
4 Lotto Max 1 Daily Grand	\$20.00 \$3.00	300
1 Lotto 6/49	\$3.00	至
SUBTOTAL	\$26.00	2

	<u></u>	
Val – FT S&W		446
1 \$3 Number Multiplier	\$3.00	Ž
1 \$10 Battleship	\$10.00	
1 \$5 Double Down	\$5.00	至
SUBTOTAL	\$18.00	2

'Validations - FT - Commissions' will be separated into 2 sections 'Val - FT - On Demand - Commissions' and 'Val - FT - S&W - Commissions':



Val - FT On Demand - Commissions		
		뽔
4 Lotto Max	\$0.40	ă
1 Daily Grand	\$0.06	
1 Lotto 6/49	\$0.06	₹
SUBTOTAL	\$0.52	-24

Val - FT S&W- Commi	ssions	
1 \$3 Number Multiplier 1 \$10 Battleship 1 \$5 Double Down	\$0.06 \$0.20 \$0.10	ol bele
SUBTOTAL	\$0.36	薑



lotto! Retailer Hub

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Daily Cash Reconciliation:

Follow these guidelines for Daily Cash Reconciliation at your location:

- 1. Select the following Transaction Types:
 - Sales
 - Validations Cash
 - Vouchers Redeemed
 - Discounts
 - Cancellations

Sales Sales	Sales – FT	\checkmark	Validations – Cash	Validations - FT
✓ Vouchers Redeemed	Discounts	\checkmark	Cancellations	Adjustments
Settlements	Returns		Commissions	Net Amount



2. **Follow the calculations below.** Note if your location has more than one Lottery Terminal, combine the subtotals from each separate General Terminal Report.

MANUALLY				
•	Sales - On Demand			
•	Sales - S&W			
•	Validations - Cash - On Demand			
	Validations - Cash - S&W			
	Vouchers - Redeemed			
	Discounts			
	Cancellations			
	Daily Cash Reconciliation Amount			





Reporting

Phase 2 Enhancements – October 2, 2025





Key Contributors to Cash Reconciliation Discrepancies:

- 1. Terminal Operations: Incorrectly processing validations, selling and/or cancellations. i.e. paying out a prize without tapping Pay Prize button, forgetting to activate an Activation Ticket.
- 2. Selling Inactive Tickets: If an Activation Ticket is sold without being activated, the sale of this ticket is not included in the Sales subtotal but is 'cash' in your till.
- 3. Scratch & Win Free Ticket Prize Redemption: a discrepancy between 'Val FT- S&W' and 'Sales FT- S&W' is driven by scanning Traditional Tickets or giving cash in lieu of Free Tickets.
- **4. Pre-Activating Ticket Packs:** When performing pack-activation to activate tickets in advance of the real-time sale, the Sales subtotal will be inflated.
- **5. Traditional Tickets:** The sale of Traditional Tickets is not included in the Sales subtotal but is 'cash' in your till.





Phase 2 Enhancements – October 2, 2025





Frequently Asked Questions

Q: When will the Phase 2 GTR changes be implemented?

A:Phase 2 Enhancements launched October 2, 2025.

Q: Will this change how I select transaction types in the GTR?

A:Yes. Selected Transaction Types will be saved and recalled for future sessions. If you need to select different Transaction Types for each session, then you would need to adjust accordingly.

NOTE: If the Lottery Terminal has a software update or is rebooted due to a network outage, the system may reset and default to all Transaction Types automatically being selected. In these cases, you will need to reselect your preferred Transaction Types again.

Q: Will my daily operations be impacted by the changes in Phase 2?

A: Yes. Adjustments will need to be made for selecting the correct Transaction Types to support Daily and Weekly balancing at your location. Please review the changes outlined in this Information Sheet to fully understand how this changes the daily operations at your location. Additional information about the General Terminal Report changes will be shared when the start date is available.



