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Reporting

The Lottery Terminal - General Terminal Report

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The General Terminal Report

Phase 2 Enhancements – October 2, 2025



Overview:

There are three (3) updates being made to the General Terminal Report (GTR) printed from the Lottery Terminal. These updates include:

1. Change to Transaction Type Selections & Layout.
2. Preferred Transaction Types can now be saved.
3. Change to General Terminal Report Section Headings & Layout.

These enhancements may impact the daily Lottery operations at your location. More information will be made available as we get closer to the implementation date.



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Phase 2 Enhancements – October 2, 2025



1. Change to Transaction Type Selections & Layout:

Changes to the selection of Transaction Types in the General Terminal Report are:

- 'Sales – On Demand' and 'Sales – Activations S&W' are combined under one Transaction Type labelled 'Sales'
- 'Free Tickets' re-labelled 'Sales – FT'
- 'Validations – Vouchers' re-labelled 'Vouchers Redeemed'

Original Selections & Layout:

<input checked="" type="checkbox"/> Sales - On Demand	<input checked="" type="checkbox"/> Sales – Activations S&W	<input checked="" type="checkbox"/> Validations- Cash Eq..	<input checked="" type="checkbox"/> Validations- Voucher
<input checked="" type="checkbox"/> Cancellations	<input checked="" type="checkbox"/> Free Tickets	<input checked="" type="checkbox"/> Discounts	<input checked="" type="checkbox"/> Validations FT
<input checked="" type="checkbox"/> Commissions	<input checked="" type="checkbox"/> Adjustments	<input checked="" type="checkbox"/> Settlements	<input checked="" type="checkbox"/> Returns
<input checked="" type="checkbox"/> Net Amount			

New Selections & Layout effective October 2:

<input checked="" type="checkbox"/> Sales	<input checked="" type="checkbox"/> Sales – FT	<input checked="" type="checkbox"/> Validations – Cash	<input checked="" type="checkbox"/> Validations - FT
<input checked="" type="checkbox"/> Vouchers Redeemed	<input checked="" type="checkbox"/> Discounts	<input checked="" type="checkbox"/> Cancellations	<input checked="" type="checkbox"/> Adjustments
<input checked="" type="checkbox"/> Settlements	<input checked="" type="checkbox"/> Returns	<input checked="" type="checkbox"/> Commissions	<input checked="" type="checkbox"/> Net Amount

2. Preferred Transaction Types Saved

Retailers' preferred Transaction Types selected for printing the General Terminal Report will now be saved and recalled for future sessions. This means Transaction Types will no longer need to be reselected each time the GTR is printed.



Note the following exception:

If the Lottery Terminal has a software update or is rebooted due to a network outage, the system may reset and default to all Transaction Types automatically being selected. In these cases, you will need to reselect your preferred Transaction Types again.



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3. Changes to General Terminal Report Section Headings & Layout:

- 'Sales - Free Tickets' will be separated into 2 sections 'Sales - FT - On Demand' and 'Sales - FT - S&W:'

Sales - Free Tickets	
4 Lotto Max	\$20.00
1 Daily Grand	\$3.00
1 Lotto 6//49	\$3.00
1 \$3 Number Multiplier	\$3.00
1 \$10 Battleship	\$10.00
1 \$5 Double Down	\$5.00
SUBTOTAL	\$44.00

Sales - FT On Demand	
4 Lotto Max	\$20.00
1 Daily Grand	\$3.00
1 Lotto 6/49	\$3.00
SUBTOTAL	\$26.00

Sales - FT S&W	
1 \$3 Number Multiplier	\$3.00
1 \$10 Battleship	\$10.00
1 \$5 Double Down	\$5.00
SUBTOTAL	\$18.00

- 'Sales - Free Tickets - Commissions' will be separated into 2 sections 'Sales - FT On Demand - Commissions' and 'Sales - FT S&W - Commissions':

Sales - Free Tickets - Commissions	
4 Lotto Max	\$1.00
1 Daily Grand	\$0.15
1 Lotto 6//49	\$0.15
1 \$3 Number Multiplier	\$0.15
1 \$10 Battleship	\$0.50
1 \$5 Double Down	\$0.25
SUBTOTAL	\$2.20

Sales - FT On Demand - Commissions	
4 Lotto Max	\$1.00
1 Daily Grand	\$0.15
1 Lotto 6/49	\$0.15
SUBTOTAL	\$1.30

Sales - FT S&W - Commissions	
1 \$3 Number Multiplier	\$0.15
1 \$10 Battleship	\$0.50
1 \$5 Double Down	\$0.25
SUBTOTAL	\$0.90



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- ‘Validations – Cash Equivalent’ will be separated into 2 sections ‘Val - Cash - On Demand’ and ‘Val - Cash - S&W’:

Validations - Cash Equivalent	
3 Keno	\$20.00
4 Lotto Max	\$60.00
6 Lotto 6/49	\$30.00
1 \$5 Deluxe Crossword	\$10.00
2 \$30 Platinum	\$70.00
SUBTOTAL	\$190.00

Val - Cash On Demand	
3 Keno	\$20.00
4 Lotto Max	\$60.00
6 Lotto 6/49	\$30.00
SUBTOTAL	\$110.00

Val - Cash S&W	
1 \$5 Deluxe Crossword	\$10.00
2 \$30 Platinum	\$70.00
SUBTOTAL	\$80.00

- ‘Validations- Cash Equivalent- Commissions’ will be separated into 2 sections ‘Val - Cash - On Demand - Commissions’ and ‘Val – Cash - S&W - Commissions’:

Val - Cash Equivalent - Commissions	
3 Keno	\$0.40
4 Lotto Max	\$1.20
6 Lotto 6/49	\$0.60
1 \$5 Deluxe Crossword	\$0.20
2 \$30 Platinum	\$1.40
SUBTOTAL	\$3.80

Val - Cash On Demand - Commissions	
3 Keno	\$0.40
4 Lotto Max	\$1.20
6 Lotto	\$0.60
SUBTOTAL	\$2.20

Val - Cash -S&W - Commissions	
1 \$5 Deluxe Crossword	\$0.20
2 \$30 Platinum	\$1.40
SUBTOTAL	\$1.60



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- 'Validations – Free Tickets' will be separated into 2 sections 'Val - FT - On Demand' and 'Val - FT - S&W':

Validations – Free Tickets		lotto! be!e
4 Lotto Max	\$20.00	lotto! be!e
1 Daily Grand	\$3.00	
1 Lotto 6/49	\$3.00	
1 \$3 Number Multiplier	\$3.00	lotto! be!e
1 \$10 Battleship	\$10.00	
1 \$5 Double Down	\$5.00	
SUBTOTAL	\$44.00	

Val - FT On Demand		lotto! be!e
4 Lotto Max	\$20.00	lotto! be!e
1 Daily Grand	\$3.00	
1 Lotto 6/49	\$3.00	
SUBTOTAL	\$26.00	

Val – FT S&W		lotto! be!e
1 \$3 Number Multiplier	\$3.00	lotto! be!e
1 \$10 Battleship	\$10.00	
1 \$5 Double Down	\$5.00	
SUBTOTAL	\$18.00	

- 'Validations - FT – Commissions' will be separated into 2 sections 'Val - FT - On Demand - Commissions' and 'Val - FT - S&W - Commissions':

Val - FT- Commissions		lotto! be!e
4 Lotto Max	\$0.40	lotto! be!e
1 Daily Grand	\$0.06	
1 Lotto 6/49	\$0.06	
1 \$3 Number Multiplier	\$0.06	lotto! be!e
1 \$10 Battleship	\$0.20	
1 \$5 Double Down	\$0.10	
SUBTOTAL	\$0.88	

Val - FT On Demand - Commissions		lotto! be!e
4 Lotto Max	\$0.40	lotto! be!e
1 Daily Grand	\$0.06	
1 Lotto 6/49	\$0.06	
SUBTOTAL	\$0.52	

Val - FT S&W- Commissions		lotto! be!e
1 \$3 Number Multiplier	\$0.06	lotto! be!e
1 \$10 Battleship	\$0.20	
1 \$5 Double Down	\$0.10	
SUBTOTAL	\$0.36	

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Daily Cash Reconciliation:

Follow these guidelines for Daily Cash Reconciliation at your location:

1. Select the following Transaction Types:

- Sales
- Validations - Cash
- Vouchers Redeemed
- Discounts
- Cancellations

<input checked="" type="checkbox"/> Sales	<input type="checkbox"/> Sales – FT	<input checked="" type="checkbox"/> Validations – Cash	<input type="checkbox"/> Validations - FT
<input checked="" type="checkbox"/> Vouchers Redeemed	<input checked="" type="checkbox"/> Discounts	<input checked="" type="checkbox"/> Cancellations	<input type="checkbox"/> Adjustments
<input type="checkbox"/> Settlements	<input type="checkbox"/> Returns	<input type="checkbox"/> Commissions	<input type="checkbox"/> Net Amount



2. Follow the calculations below. Note if your location has more than one Lottery Terminal, combine the subtotals from each separate General Terminal Report.

MANUALLY + / - SUBTOTALS FOR EACH CATEGORY TO CALCULATE DAILY CASH RECONCILIATION	
+	Sales - On Demand
+	Sales - S&W
-	Validations - Cash - On Demand
-	Validations - Cash - S&W
-	Vouchers - Redeemed
-	Discounts
-	Cancellations
=	Daily Cash Reconciliation Amount



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Key Contributors to Cash Reconciliation Discrepancies:

1. **Terminal Operations:** Incorrectly processing validations, selling and/or cancellations. i.e. paying out a prize without tapping Pay Prize button, forgetting to activate an Activation Ticket.
2. **Selling Inactive Tickets:** If an Activation Ticket is sold without being activated, the sale of this ticket is not included in the Sales subtotal but is 'cash' in your till.
3. **Scratch & Win Free Ticket Prize Redemption:** a discrepancy between 'Val – FT- S&W' and 'Sales - FT- S&W' is driven by scanning Traditional Tickets or giving cash in lieu of Free Tickets.
4. **Pre-Activating Ticket Packs:** When performing pack-activation to activate tickets in advance of the real-time sale, the Sales subtotal will be inflated.
5. **Traditional Tickets:** The sale of Traditional Tickets is not included in the Sales subtotal but is 'cash' in your till.



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Frequently Asked Questions

Q: When will the Phase 2 GTR changes be implemented ?

A: Phase 2 Enhancements launched October 2, 2025.

Q: Will this change how I select transaction types in the GTR?

A: Yes. Selected Transaction Types will be saved and recalled for future sessions. If you need to select different Transaction Types for each session, then you would need to adjust accordingly.

NOTE: If the Lottery Terminal has a software update or is rebooted due to a network outage, the system may reset and default to all Transaction Types automatically being selected. In these cases, you will need to reselect your preferred Transaction Types again.

Q: Will my daily operations be impacted by the changes in Phase 2?

A: Yes. Adjustments will need to be made for selecting the correct Transaction Types to support Daily and Weekly balancing at your location. Please review the changes outlined in this Information Sheet to fully understand how this changes the daily operations at your location. **Additional information about the General Terminal Report changes will be shared when the start date is available.**



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