15 MIN READ,17 PAGES

Reporting

The General Terminal Reports and Invoice

Overview

Getting Started

Reading the Self-Serve Terminal General Terminal Report (SST- GTR) & Invoice

Reading the Lottery Terminal General Terminal Report (LT- GTR) & Invoice

Questions & Answers

Reporting

The General Terminal Report & Invoice

In the Hospitality Network, there are two types of GTRs:

- **SST-GTR:** Printed from the Self-Serve Terminal
- **LT-GTR:** Printed from the Lottery Terminal.

This guide explains how to reconcile both reports with your weekly invoice.

Overview:

The Invoice and General Terminal Reports work together to provide Lottery Retailers with the detail needed to reconcile Lottery Transactions at their location. Please make use of the information provided in the Invoice and General Terminal Reports to support your locations reconciliation requirements. **NOTE: Retailers with more than 1 Lottery Terminal and/or SST will need to pull the GTR from all Terminals for reconciliation.**

Sample Images:

Weekly Invoice

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

Invoice for the Period: September 8, 2025 – September 14, 2025

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
Sales	$67.00
Cancellations	$(3.00)
Net Sales – S&W Activation	**$64.00**
Validations	
Cash Prizes- Online	$(110.00)
Free Tickets - Online	$(26.00)
Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	$(12.00)
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

Page 2 of 3

Self-Serve Terminal General Terminal Report (SST- GTR):

BCLC
PRINTED: MON SEPT 15, 2025, 11:22:42

Terminal 1025902

GENERAL TERMINAL REPORT
From: MON, SEPT 8, 2025, 00:00:00
To: SUN, SEPT 14, 2025, 23:59:59

--------- SALES ---------	
BC 50/50	$55.00
BC/49	$1.00
Extra	$7.00
Keno	$2996.00
Keno Bonus	$422.00
Keno Pattern Play	$502.00
Lotto 6/49	$21.00
Lotto Max	$15.00
Pacific Hold'em Poker	$250.00
PROLINE	$228.00
TOTAL	**$4497.00**
--------- VALIDATIONS ---------	
Extra	$5.00
Keno	$1017.00
Keno Bonus/Multiplier	$282.00
Keno PP	$264.00
Lotto 6/49	$25.00
Pacific Hold'em Poker	$90.00
TOTAL	**$1683.00**
--------- VOUCHER ---------	
Voucher	-$53.00
TOTAL	**-$53.00**
--------- VALIDATIONS FT ---------	
Lotto 6/49	$6.00
Lotto Max	$15.00
TOTAL	**$21.00**
--------- CANCELLATIONS ---------	

Lottery Terminal General Terminal Report (LT-GTR):

BCLC
Report - CUSTOM
Mon 08 Sept 2025 – Sun 14 Sept 2025
Retailer 10259
Terminal 1025901
Time 14.09.2025 12:35:20

Per Terminal
Sales - On Demand

4 Lotto 6/49	$16.00
4 Lotto Max	$60.00
8 Lotto Max Extra	$10.00
12 Keno	$108.00
SUBTOTAL	$194.00
Sales – On Demand – Commissions	
4 Lotto 6/49	$0.90
4 Lotto Max	$3.00
8 Lotto Max Extra	$0.50
12 Keno	$5.30
SUBTOTAL	$9.70
Sales – S&W	
3 $1 Gold Rush	$3.00
3 $2 Blackjack	$6.00
4 $10 Crossword	$40.00
SUBTOTAL	$49.00
Sales - S&W - Commissions	
3 $1 Gold Rush	$0.15
3 $2 Blackjack	$0.30
4 $10 Crossword	$2.00
SUBTOTAL	$2.45
Sales - FT On Demand	
4 Lotto Max	$20.00
1 Daily Grand	$2.00
1 Lotto 6/49	$3.00
1 Keno	$6.00
SUBTOTAL	$31.00
Sales - FT On Demand - Commissions	
4 Lotto Max	$1.00
1 Daily Grand	$0.15
1 Lotto 6/49	$0.15
1 Keno	$0.25
SUBTOTAL	$1.55
Sales - FT S&W	
1 $3 Number Multiplier	$3.00
1 $10 Bullseye	$10.00
1 $5 Double Down	$5.00

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

Getting Started:

Ensure the **General Terminal Report (GTR)** printed from the **Self-Serve Terminal (SST)** and the Invoice have the same dates, by checking the date range at the top of both reports.

Invoice Number:202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub
Invoice for the Period: September 8, 2025 – September 14, 2025

bclc
74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

BCLC
PRINTED: MON SEPT 15, 2025, 11:22:42

Terminal 1025902

GENERAL TERMINAL REPORT
From: MON, SEPT 8, 2025, 00:00:00
To: SUN, SEPT 14, 2025, 23:59:59

Reviewing the Self-Serve Terminal GTR & Invoice together:

1. The **Sales** section of the Invoice includes the following transactions as shown on the SST - GTR.
   + SALES : **$4,476.00**
   + FREE TICKETS: **$21.00**
   - CANCELLATIONS: **$(0.00)**
   = Net Sales: $4,476.00 + $21 .00 - $(0.00) = $4,497.00

Self Serve Terminals	
Sales	
Sales	$4,497.00
Net Sales	**$4,497.00**
Validations	
Cash Prizes	$(1,683.00)
Free Tickets - Online	$(21.00)
Total Validations	**$(1,704.00)**
Other Transactions	
Vouchers	$(53.00)
Total Other Transactions	**$(53.00)**
Commissions	
Sales Commissions	$(224.85)
Total Commissions	**$224.85**
Transaction Settlement	
Card Payment Transactions Administered by BCLC	$(1,352.50)
Total Transaction Settlement	**$(1,352.50)**
Net for Self Service Terminals	**$1,162.65**

1

---------- SALES ----------

BC 50/50	$55.00
BC/49	$1.00
Extra	$7.00
Keno	$2975.00
Keno Bonus	$422.00
Keno Pattern Play	$502.00
Lotto 6/49	$21.00
Lotto Max	$15.00
Pacific Hold'em Poker	$250.00
PROLINE	$228.00
TOTAL	**$4476.00**

1

---------- FREE TICKETS ----------

Lotto 6/49	$6.00
Lotto Max	$15.00
TOTAL	**$21.00**

1

---------- CANCELLATIONS ----------

TOTAL **$0.00**

1

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

2. The **Validations** section of the Invoice includes the following transactions as shown on the SST- GTR:
   + VALIDATIONS: **$1,683.00**
   + VALIDATIONS FT: **$21.00**
   = Total Validations $1,683.00 + $21.00 = $1,704.00

Self Serve Terminals	
Sales	
Sales	$4,497.00
Net Sales	**$4,497.00**
Validations	
Cash Prizes	$(1,683.00)
Free Tickets - Online	$(21.00)
Total Validations	**$(1,704.00)**
Other Transactions	
Vouchers	$(53.00)
Total Other Transactions	**$(53.00)**
Commissions	
Sales Commissions	$(224.85)
Total Commissions	**$224.85**
Transaction Settlement	
Card Payment Transactions Administered by BCLC	$(1,352.50)
Total Transaction Settlement	**$(1,352.50)**
Net for Self Service Terminals	**$1,162.65**

2

---------- VALIDATIONS ----------	
Extra	$5.00
Keno	$1017.00
Keno Bonus/Multiplier	$282.00
Keno PP	$264.00
Lotto 6/49	$25.00
Pacific Hold'em Poker	$90.00
TOTAL	**$1683.00**

2

---------- VALIDATIONS FT ----------	
Lotto 6/49	$6.00
Lotto Max	$15.00
TOTAL	**$21.00**

2

3. The **Other Transactions** section of the Invoice includes the following transactions as shown on the SST- GTR:
   + VOUCHER: **$(53.00)**
   = Total Vouchers $(53.00)

Self Serve Terminals	
Sales	
Sales	$4,497.00
Net Sales	**$4,497.00**
Validations	
Cash Prizes	$(1,683.00)
Free Tickets - Online	$(21.00)
Total Validations	**$(1,704.00)**
Other Transactions	
Vouchers	$(53.00)
Total Other Transactions	**$(53.00)**
Commissions	
Sales Commissions	$(224.85)
Total Commissions	**$224.85**
Transaction Settlement	
Card Payment Transactions Administered by BCLC	$(1,352.50)
Total Transaction Settlement	**$(1,352.50)**
Net for Self Service Terminals	**$1,162.65**

3

---------- VOUCHER ----------	
Voucher	-$53.00
TOTAL	**-$53.00**

3

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

4. The **Commissions** section of the Invoice includes the following transactions as shown on the SST- GTR:
   + SALES- COMMISSIONS: **$(223.80)**
   + FREE TICKETS - COMMISSIONS: $**(1.05)**
   - CANCELLATIONS –-COMMISSIONS $(0.00)
   = Total Commissions: $(223.80) + $(1.05) - $(0.00) = $(224.85)

Self Serve Terminals	
Sales	
Sales	$4,497.00
Net Sales	**$4,497.00**
Validations	
Cash Prizes	$(1,683.00)
Free Tickets - Online	$(21.00)
Total Validations	**$(1,704.00)**
Other Transactions	
Vouchers	$(53.00)
Total Other Transactions	**$(53.00)**
Commissions	
Sales Commissions	$(224.85)
Total Commissions	**$224.85**
Transaction Settlement	
Card Payment Transactions Administered by BCLC	$(1,352.50)
Total Transaction Settlement	**$(1,352.50)**
Net for Self Service Terminals	**$1,162.65**

4

---------- SALES - COMMISSIONS ----------	
BC 50/50	$2.75
BC/49	$0.05
Extra	$0.35
Keno	$148.75
Keno Bonus	$21.10
Keno Pattern Play	$25.10
Lotto 6/49	$1.05
Lotto Max	$0.75
Pacific Hold'em Poker	$12.50
PROLINE	$11.40
TOTAL	**$223.80**

4

-------- FREE TICKETS – COMMISSIONS --------	
Lotto 6/49	$0.30
Lotto Max	$0.75
TOTAL	**$1.05**

4

------- CANCELLATIONS - COMMISSIONS -------	
TOTAL	**$0.00**

4

Text or call Lottery Retail Support:
1-800-667-1649

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Reporting

The General Terminal Report & Invoice

5. The **Transaction Settlement** section of the Invoice includes the following transactions as shown on the SST- GTR:
   + PINPAD: **$(1352.50)**
   = Total Transaction Settlement: $(1,352.50)

Self Serve Terminals	
Sales	
Sales	$4,497.00
Net Sales	**$4,497.00**
Validations	
Cash Prizes	$(1,683.00)
Free Tickets - Online	$(21.00)
Total Validations	**$(1,704.00)**
Other Transactions	
Vouchers	$(53.00)
Total Other Transactions	**$(53.00)**
Commissions	
Sales Commissions	$(224.85)
Total Commissions	**$224.85**
Transaction Settlement	
Card Payment Transactions Administered by BCLC	$(1,352.50)
Total Transaction Settlement	**$(1,352.50)**
Net for Self Service Terminals	**$1,162.65**

5

--------- PINPAD ---------	
Pinpad	$1352.50
TOTAL	**$1352.50**

5

Pages 7–15: Reading the Lottery Terminal GTR & Invoice:

These next sections provide the step-by-step instructions for reconciling **the General Terminal Report- printed from your Lottery Terminal** with the weekly Invoice.

Note: Scratch & Win is included in these examples because many Hospitality locations offer it. If your location does not sell Scratch & Win, the related reporting sections will not apply.

Reporting

The General Terminal Report & Invoice

Getting Started:

Ensure the General Terminal Report (GTR) printed from the Lottery Terminal (LT) and the Invoice have the same dates, by checking the date range at the top of both reports.

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Grocery

Invoice for the Period: September 8, 2025 – September 14, 2025

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

BCLC
Report - CUSTOM
Mon 08 Sept 2025 – Sun 14 Sept 2025
Retailer 10259
Terminal 1025901
Time 15.09.2025 13:35:20

Reading the Lottery Terminal (LT) GTR & Invoice together:

1. The **On Demand Sales** section of the Invoice includes the following transactions as shown on the LT- GTR.
   + Sales - On Demand: **$194.00**
   + Sales - FT On Demand: **$31.00**
   - On Demand Ticket Cancellations: **$(9.00)**
   = Net Sales On Demand: $194.00 + $31.00 - $(9.00) = $216.00

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

1 **Invoice for the Period: September 8, 2025 – September 14, 2025**

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
Sales	$67.00
Cancellations	$(3.00)
Net Sales – S&W Activation	**$64.00**
Validations	
Cash Prizes- Online	$(110.00)
Free Tickets - Online	$(26.00)
Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	$(12.00)
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

Page 2 of 3

Sales - On Demand

4 Lotto 6/49	$18.00
4 Lotto Max	$60.00
8 Lotto Max Extra	$10.00
12 Keno	$106.00
SUBTOTAL	1 **$194.00**

Sales - FT On Demand

4 Lotto Max	$20.00
1 Daily Grand	$3.00
1 Lotto 6/49	$3.00
1 Keno	$5.00
SUBTOTAL	1 **$31.00**

Cancellations

1 Lotto 6/49	1 $3.00
1 Lotto Max	$5.00
1 Lotto Max Extra	$1.00
1 $3 Super Crossword	$3.00
SUBTOTAL	**$12.00**

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

2. The **S&W Activation Sales** section of the Invoice includes the following transactions as shown on the LT- GTR:
   + Sales S&W: **$49.00**
   + Sales - FT S&W **$18.00**
   - S&W Activation Ticket Cancellations **$(3.00)**
   = Net Sales – S&W Activation $49.00 + $18.00 - $(3.00) = $64.00

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

Invoice for the Period: September 8, 2025 – September 14, 2025

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
Sales	$67.00
Cancellations	$(3.00)
Net Sales – S&W Activation	**$64.00**
Validations	
Cash Prizes- Online	$(110.00)
Free Tickets - Online	$(26.00)
Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	$(12.00)
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

Page 2 of 3

Sales – S&W

3	$2 Blackjack	$6.00
1	$3 Super Crossword	$3.00
3	$5 Set For Life	$15.00
1	$25 WebCash	$25.00
SUBTOTAL		**$49.00**

Sales - FT S&W

1 $3 Number Multiplier	$3.00
1 $10 Battleship	$10.00
1 $5 Double Down	$5.00
SUBTOTAL	**$18.00**

Cancellations

1 Lotto 6/49	$3.00
1 Lotto Max	$5.00
1 Lotto Max Extra	$1.00
1 $3 Super Crossword	$3.00
SUBTOTAL	**$12.00**

Reporting

The General Terminal Report & Invoice

3. The **Validations** section of the Invoice includes the following transactions as shown on the LT-GTR:
   + Val - Cash On Demand $(110.00)
   + Val - FT On Demand $(26.00)
   + Val - Cash S&W $(80.00)
   + Val - FT S&W $(23.00)
   = Total Validations: $(110.00) + $(26.00) + $(80.00)+ $(23.00) = $(239.00)

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

Invoice for the Period: September 8, 2025 – September 14, 2025

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
Sales	$67.00
Cancellations	$(3.00)
Net Sales – S&W Activation	**$64.00**
Validations	
Cash Prizes- Online	$(110.00)
Free Tickets - Online	$(26.00)
Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	$(12.00)
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

3

Page 2 of 3

Val - Cash On Demand

3 Keno	$20.00
4 Lotto Max	$60.00
6 Lotto 6/49	$30.00
SUBTOTAL	**$110.00**

3

Val - FT On Demand

4 Lotto Max	$20.00
1 Daily Grand	$3.00
1 Lotto 6/49	$3.00
SUBTOTAL	**$26.00**

3

Val - Cash S&W

1 $5 Deluxe Crossword	$10.00
2 $30 Platinum	$70.00
SUBTOTAL	**$80.00**

3

Val - FT S&W

1 $3 Number Multiplier	$3.00
1 $10 Battleship	$10.00
1 $5 Double Down	$5.00
1 $5 Keno Free Play	$5.00
SUBTOTAL	**$23.00**

3

Reporting

The General Terminal Report & Invoice

4. The **Other Transactions** section of the Invoice includes the following transactions as shown on the GTR:
   - **+** Promotions and Discounts **$(2.00)**
   - **+** Val - Vouchers Redeemed **$(10.00)**
   - **= Total Other Transactions $(2.00) + $(10.00) = $(12.00)**

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

Invoice for the Period: September 8, 2025 – September 14, 2025

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
Sales	$67.00
Cancellations	$(3.00)
Net Sales – S&W Activation	**$64.00**
Validations	
Cash Prizes- Online	$(110.00)
Free Tickets - Online	$(26.00)
Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	**$(12.00)**
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

4

Page 2 of 3

Discounts	
1 Lotto Max Extra	$2.00
SUBTOTAL	**$2.00**

4

Val – Vouchers Redeemed	
1 Voucher	$10.00
SUBTOTAL	**$10.00**

4

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

5. The **Sales Commissions** of the Invoice includes the following transactions as shown on the LT- GTR:

   + Sales - On Demand - Commissions: **$(9.70)**
   + Sales - S&W - Commissions: **$(2.45)**
   + Sales - FT On Demand - Commissions: **$(1.55)**
   + Sales - FT S&W - Commissions: **$(0.90)**
   - Cancellation Commissions :**$(0.60)**
   = Sales Commissions: $(9.70) + $(2.45) + $(1.55) + $(0.90) - $(0.60) = $(14.00)

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

Invoice for the Period: September 8, 2025 – September 14, 2025

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
Sales	$67.00
Cancellations	$(3.00)
Net Sales – S&W Activation	**$64.00**
Validations	
Cash Prizes- Online	$(110.00)
Free Tickets - Online	$(26.00)
Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	$(12.00)
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

5

Page 2 of 3

Sales – On Demand – Commissions

4 Lotto 6/49	$0.90
4 Lotto Max	$3.00
8 Lotto Max Extra	$0.50
12 Keno	$5.30
SUBTOTAL	**$9.70**

5

Sales - S&W - Commissions

3 $2 Blackjack	$0.30
1 $3 Super Crossword	$0.15
3 $5 Set For Life	$0.75
1 $25 WebCash	$1.25
SUBTOTAL	**$2.45**

5

Sales - FT On Demand - Commissions

4 Lotto Max	$1.00
1 Daily Grand	$0.15
1 Lotto 6/49	$0.15
1 Keno	$0.25
SUBTOTAL	**$1.55**

5

Sales - FT S&W - Commissions

1 $3 Number Multiplier	$0.15
1 $10 Battleship	$0.50
1 $5 Double Down	$0.25
SUBTOTAL	**$0.90**

5

Cancellations - Commissions

1 Lotto 6/49	$0.15
1 Lotto Max	$0.25
1 Lotto Max Extra	$0.05
1 $3 Super Crossword	$0.15
SUBTOTAL	**$0.60**

5

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

6. The **Validation Commissions** of the Invoice includes the following transactions as shown on the GTR:

   + Val- Cash On Demand - Commissions: **$(2.20)**
   + Val- Cash S&W - Commissions: **$(1.60)**
   + Val - FT On Demand - Commissions: **$(0.52)**
   + Val - FT S&W - Commissions: **$(0.46)**
   = Validation Commissions: **$(2.20) + $(1.60) + $(0.52) + $(0.46) = $(4.78)**

Total Commissions =Sales Commissions $(14.00) + Validation$(4.78) Commissions =$(18.78)

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

Invoice for the Period: September 8, 2025 – September 14, 2025

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
Sales	$67.00
Cancellations	$(3.00)
Net Sales – S&W Activation	**$64.00**
Validations	
Cash Prizes- Online	$(110.00)
Free Tickets - Online	$(26.00)
Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	$(12.00)
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

6

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Val - Cash On Demand - Commissions

3 Keno	$0.40
4 Lotto Max	$1.20
6 Lotto 6/49	$0.60
SUBTOTAL	**$2.20**

6

Val - Cash S&W - Commissions

1 $5 Deluxe Crossword	$0.20
2 $30 Platinum	$1.40
SUBTOTAL	**$1.60**

6

Val - FT On Demand - Commissions

4 Lotto Max	$0.40
1 Daily Grand	$0.06
1 Lotto 6/49	$0.06
SUBTOTAL	**$0.52**

6

Val - FT S&W- Commissions

1 $3 Number Multiplier	$0.06
1 $10 Battleship	$0.20
1 $5 Double Down	$0.10
1 $5 Keno Free Play	$0.10
SUBTOTAL	**$0.46**

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Reporting

The General Terminal Report & Invoice

7. The **Net Amount** on the GTR relates to the **Net For Lottery Terminals** listed on the invoice. **Note:** If your location **has two or more Lottery Terminals**, add the Net Amounts from each GTR together. This combined total should be used when reviewing the 'Net for Lottery Terminal' amount on the invoice.

Invoice Number: 202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub

74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
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Invoice for the Period: September 8, 2025 – September 14, 2025

Lottery Terminals	
On Demand Sales	
Sales	$225.00
Cancellations	$(9.00)
Net Sales – On Demand	**$216.00**
S&W Activation Sales	
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Net Sales – S&W Activation	**$64.00**
Validations	
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Cash Prizes – S&W	$(80.00)
Free Tickets – S&W	$(23.00)
$3 1 $(3.00)	
$5 2 $(10.00)	
$10 1 $(10.00)	
Total Validations	**$(239.00)**
Other Transactions	
Promotions and Discounts	$(2.00)
Vouchers	$(10.00)
Total Other Transactions	$(12.00)
Commissions	
Sales Commissions	$(14.00)
Validation Commissions	$(4.78)
Total Commissions	**$(18.78)**
Net For Lottery Terminals	**$10.22**

7

Page 2 of 3

Cancellations - Commissions	
1 Lotto 6/49	$0.15
1 Lotto Max	$0.25
1 Lotto Max Extra	$0.05
1 $3 Super Crossword	$0.15
SUBTOTAL	$0.60
Net Amount	**$10.22**

7

Net Amount & Net for Lottery Terminals:
Note: there may be discrepancies between these 2 amounts. This could be due to billing delays and back-office adjustments.

To ensure the **Net Amount & Net for Lottery Terminals** displays as accurately as possible, make certain the date range entered, matches the date range on the weekly Invoice for your location.

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

8. The **S&W Traditional/Pull Tab Games/Webcash** section of the Invoice includes the following transactions as shown on the LT- GTR:

   Summary of all Traditional Ticket orders due and Ticket Returns.
   + Ticket Return: **$(250.00)**
   - Returns - Commission : **$12.50**
   = Net for S&W Traditional/Pull Tab Games/Webcash: **$(237.50)**

Invoice Number:202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub
Invoice for the Period: September 8, 2025 – September 14, 2025

bclc
74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

S&W Traditional/Pull Tab Games/Webcash	
Returned Tickets	$(237.50)
Net for S&W Traditional/Pull Tab Games/Webcash	$(237.50)
Adjustments	
1Misc Retailer Charge	$222.00
Incentive	$(50.00)
Seller's prize	$(250.00)
Net for Other Invoice Details	**$(78.00)**
Self Serve Terminals	
Sales	
Sales	$4,497.00
Net Sales	**$4,497.00**
Validations	
Cash Prizes	$(1,683.00)
Free Tickets - Online	$(21.00)
Total Validations	**$(1,704.00)**
Other Transactions	
Vouchers	$(53.00)
Total Other Transactions	**$(53.00)**
Commissions	
Sales Commissions	$(224.85)
Total Commissions	**$224.85**
Transaction Settlement	
Card Payment Transactions Administered by BCLC	$(1,352.50)
Total Transaction Settlement	**$(1,352.50)**
Net for Self Service Terminals	**$1,162.65**
Current Week's Total Amount	$857.37

8

Returns	
5 $50 Mega $	$250.00
SUBTOTAL	**$250.00**

8

Returns - Commissions	
5 $50 Mega $	$12.50
SUBTOTAL	**$12.50**

8

Traditional Ticket Orders:
The Lottery Terminal - General Terminal Report (GTR) shows Traditional Ticket orders received during the selected date range. **On the invoice, payments for Traditional Ticket orders appear 28 days later.** To match a Traditional Ticket order with your invoice, use a GTR dated 28 days before the invoice date.

Text or call Lottery Retail Support:
1-800-667-1649

Retailer Hub

Reporting

The General Terminal Report & Invoice

9. The **Adjustments** section of the Invoice includes adjustments such as Retailer Charges, Seller's Prizes, Incentive earnings, the following transactions as shown on the GTR:
   + Adjustments – Charge (Misc Retailer Charge): $222.00
   - Adjustments - Refund (Seller's Prize): $(250.00)
   - Adjustments - Refund (Incentive): $(50.00)
   = Net for Other Invoice Details: $222.00 - $(250.00) - $(50.00) = **$(78.00)**

Invoice Number:202509141001
Invoice Date: September 15, 2025
Retailer Number: RET10259
Retailer Name: Neighbourhood Pub
Invoice for the Period: September 8, 2025 – September 14, 2025

bclc
74 West Seymour Street
Kamloops, BC V2C 1E2
T: 250-828-5500
F: 250-828-5631

S&W Traditional/Pull Tab Games/Webcash	
Returned Tickets	$(237.50)
Net for S&W Traditional/Pull Tab Games/Webcash	$(237.50)
Adjustments	
1Misc Retailer Charge	$222.00
Incentive	$(50.00)
Seller's prize	$(250.00)
Net for Other Invoice Details	**$(78.00)**
Self Serve Terminals	
Sales	
Sales	$4,497.00
Net Sales	**$4,497.00**
Validations	
Cash Prizes	$(1,683.00)
Free Tickets - Online	$(21.00)
Total Validations	**$(1,704.00)**
Other Transactions	
Vouchers	$(53.00)
Total Other Transactions	**$(53.00)**
Commissions	
Sales Commissions	$(224.85)
Total Commissions	**$224.85**
Transaction Settlement	
Card Payment Transactions Administered by BCLC	$(1,352.50)
Total Transaction Settlement	**$(1,352.50)**
Net for Self Service Terminals	**$1,162.65**
Current Week's Total Amount	$857.37

9

Adjustments - Charge	
1 Misc Retailer Charge	$222.00
SUBTOTAL	$222.00

9

Adjustments - Refund	
1 Seller's Prize	$250.00
1 Incentive	$50.00
SUBTOTAL	$300.00

9

Reporting

The General Terminal Report & Invoice

Questions & Answers

1. Why is there a difference between my GTR and weekly Invoice amounts?

There are several factors that could contribute to a discrepancy between the **Net Amount for Lottery Terminals** on the Invoice and the **Net Amount** on the LT - GTR. Please note the following:

- **Pull Tab Orders:** The LT - General Terminal Report (GTR) shows Pull Tab orders received during the report period. On the Invoice, payment for Pull Tab orders appear **28 days after the order has been received.** To match a Pull Tab order with your Invoice, use a GTR dated 28 days before the Invoice date.

- **Back-Office Sales:** If a S&W Activation Ticket was activated in the back-office by BCLC, the sale will be included in the Sales-S&W in the weekly Invoice but not the LT- GTR.

- **Traditional Ticket Orders:** The LT- General Terminal Report (GTR) shows Traditional Ticket orders received during the report period. On the Invoice, payment for Traditional Ticket orders appear **28 days after the order has been received.** To match a Traditional Ticket order with your Invoice, use a GTR dated 28 days before the invoice date.

2. I have multiple Self- Serve Terminals at my location. Do I need to pull an SST- GTR from each one to balance with my Invoice?

Yes, you do. To match your Lottery Invoice correctly, you must pull an SST-GTR from each Self-Serve Terminal.

3. I have 2 Lottery Terminals at my location. Do I need to pull a LT- GTR from each one to balance with my Invoice?

Yes, you do. To match your Lottery Invoice correctly, you must pull an LT- GTR from each Lottery Terminal. Here's how to read the reports:

- **Per Terminal section:** Shows transactions for each terminal separately. You'll need to add these together to get the correct total.
- **Per Store section:** Shows the combined total for your entire location. You do not need to add anything here—this section already includes both terminals.

Reporting

The General Terminal Report & Invoice

Questions & Answers

4. Will my Sweep Day and Invoice timing change?

No, Sweep Day and Invoice timing will remain the same.

5. Who do I contact if I have questions about my Invoice?

For invoice inquiries, please contact BCLC Credit & Collections at 1-800-667-0710 or email. KAMAcntCreditAdmin@bclc.com.

6. When is an Activation Ticket sale recorded?

An Activation Ticket sale is recorded when the ticket is scanned through the Lottery Terminal, and the Checkout process is completed.

- **Activation Options:** Tickets can be activated as a full pack or one at a time.
- **Why It Matters:** If a ticket isn't activated, Players will not be able to check or validate their ticket, causing a negative Player experience.

7. Why is there be a difference between Validations – FT S&W and Sales – FT S&W, when these are typically the same?

Good question! This difference happens when a player validates a Scratch & Win (S&W) ticket that wins a Free Play On Demand ticket.

For Example:

- The **$5 Keno Cashout S&W ticket** features a **$5 Keno On Demand Free Play Ticket.** Since you are validating a Scratch & Win Ticket the **validation** will be included in the **Val – FT S&W** section of the GTR. However, because the Free Play is issued as a **Keno On Demand** ticket, the **sale** will be included in the **Sales – FT On Demand** section of the GTR. Please **see pages 3 and 4** where this example is highlighted using blue text.

- **Note:** The **Val – FT S&W Commissions** and the **Sales - FT On Demand Commissions** earned for the validation and sale of a **$5 Keno Cashout Free Play prize** will also follow the same logic. Please **see pages 7 and 8** where this example is highlighted using blue text.